

Pfizer's Independent Medical Grant Call for Applications / Competitive Grant Programme

Frequently Asked Questions

What is the Call for Applications / Competitive Grant Programme?

The Call for Applications / Competitive Grant Programme involves a publicly posted Call for Applications / Request for Proposal (RFP) that provides detail regarding the area of interest and sets timelines for review and approval. The process invites organisations to submit an application addressing the specific gaps in research, practice or care as outline in the RFP.

Who reviews and makes decisions on the grant requests?

There are two types of RFPs: a general and a specific. Please review the Request for Proposal (RFP) PDF document for details regarding which type of RFP:

- A **general** grant programme RFP reiterates the goals publicly posted, sets timelines for review and approval, and is reviewed and approved internally.
- A **specific** grant programme RFP provides more detail regarding the area of interest than is publicly posted, sets timelines for review and approval, and uses an expert review panel (ERP) to make final grant decisions. The panels are comprised of professionals from the medical community with advanced degrees and expertise in particular clinical areas, or specific needs of a geographic region/learner group, or expertise in continuing professional development or quality improvement. Pfizer convenes and administers the panel but does not vote in the selection of grantees.

Who is eligible to apply?

Please review the Request for Proposal (RFP) posting for details regarding eligibility. This will vary based on the RFP.

Who is not eligible to apply? Individuals and medical practice groups are not eligible to apply.

Will Pfizer support a project that has potential for future commercialisation?

No, any proposal submitted with a commercialisation component will be considered out of scope and not

How is Pfizer involved in the Competitive Grant Programme?

Pfizer utilizes a RFP to seek grant applications from a broad audience enabling Pfizer to seek proposals focusing on specific gaps in research, practice, or care. Pfizer is providing the infrastructure and administrative support required to facilitate the grant application process.

When will the approved proposals be announced?

The anticipated notification date for selected grantees is noted in the "Key Dates" section of the RFP posting.

Can the grant request include Institutional overhead costs?

Yes, the maximum funding for each grant can include institutional overhead costs. Pfizer has set a **maximum rate** of 28% of the total direct costs of your project that can be allocated towards overhead/indirect costs. This must be included in the total budget for the grant request.

Please note that Fellowship grants may only support salary and fellow benefits. Grant funds cannot be used for overhead costs.

What are institutional overhead costs?

Institutional overhead costs, are costs to the institution for the support of your project. These costs are not easily identifiable in an economically feasible way as exclusively related to a particular project but are necessary to administer the grant. Some examples of these costs are human resources department costs, payroll processing and

accounting costs, utilities, property taxes, property and liability insurance, and building maintenance. Overhead rates of up to 28% of the total direct costs may be supported by Pfizer.

How are the funds dispersed?

Based on the size of the grant, the funding may be paid via a lump sum or in milestones. There will be an Initial payment provided at the time of contract execution and receipt of required documents, followed by one or more interim payments triggered by achievement of progress milestones (a function of study design), and then a final payment upon receipt of results, preferably in the form of a manuscript suitable for publication in a peer-reviewed journal. Details, including exact terms for final payment, will be finalised during contracting.

Can funding be used to purchase capital equipment?

No. Funds **may not** be used to purchase capital equipment.

What specific areas of interest meet the criteria for funding?

Please review the RFP posting for details regarding the specific areas of interest. This will vary based on the RFP.

Are there any specific areas that are excluded from funding?

The following topics fall outside of the scope of the Call for Applications / Competitive Grant Programme:

- Support for ongoing clinical programmes that are part of an organisation's routine operations
- Proposals that do not focus on listed strategies for each therapeutic area except as specified in the RFP posting.

What project deliverables are required?

All Grantees are required to provide a Final Report to Pfizer. It is expected, for Research and Quality Improvement projects, that the results will be presented at scientific meetings and published in peer reviewed journals. Therefore, consideration should be given to study or project design, size and statistical power to test hypotheses.

For Investigator Sponsored Research studies where the study uses a Pfizer drug, what are Pfizer's procedures for reporting of Serious Adverse Events?

For all ISR studies using a Pfizer Product and/or Device: Pfizer requires that, within 24 hours of first awareness of the event (or immediately) if the event is fatal or life-threatening), the principal investigator will report to Pfizer by facsimile any Adverse Event (AE) [serious and non-serious, as applicable] that occurs during the reporting period in a study subject assigned to receive the Pfizer product. In addition, for studies using a Pfizer device or Pfizer product packaged with a device, reportable events include not only AEs but also Device Incidents Malfunctions.

Reporting Forms: The principal investigator will report such AEs using the Pfizer Non-Sponsored Research reporting form or the approved local regulatory form and the Reportable Event Email or Fax Cover Sheet provided by Pfizer. AEs should be reported as soon as they are determined to meet the definition, even if complete information is not yet available.

Reporting Period: The Reportable Events that are subject to this provision are those that occur from after the first dose of the Pfizer product through 28 days after discontinuation of the Pfizer product.

Follow-up Information: The institution and/or principal investigator will assist Pfizer in investigating any AE and will provide any follow-up information reasonably requested by Pfizer.

Regulatory Reporting: Reporting an AE to Pfizer does not relieve the institution and/or principal investigator of the responsibility for reporting it to the local regulatory authority, as required.



I'm still not sure if my proposed topic meets the criteria, how can I find out?

You can contact Pfizer via email with any additional questions. Please review the 'Questions' section of the RFP posting to locate contact information. You may also email GlobalMedicalGrants@pfizer.com.

Is there a time limit for conducting the project?

Please review the RFP posting for details regarding time limits. This will vary based on the RFP. While there are some limitations, projects typically last one to two years. Timelines are set by the PI, not Pfizer.

How do I apply for a Competitive Grant?

Applications are to be submitted to Pfizer through an online submission website. All relevant submission details and deadlines are noted in the RFP posting. First time users of the system must create an account before submitting an application.

I'm having difficulty submitting my application online; who do I contact for assistance?

In the Grant management System there is a button at the bottom of the page labeled "Need Support". Please select that button for assistance with any issues related to the system.

What is the deadline for application?

Please review the RFP posting for 'Key Dates'. This will vary based on the RFP.

Will I receive a copy of the Expert Review Panel's evaluation of my grant proposal?

Yes. After each review meeting is held, the Grant Officer will respond to requests for more information on the review panel's scoring and comments. Please allow up to two weeks for a response.

I have a question that is not covered here?

If you require clarification on an issue not addressed here, please contact the Grant Officer listed in the 'Questions' section of the RFP PDF Document. You can also email GlobalMedicalGrants@pfizer.com.

